

***Dear Extraordinary Ministers of Holy Communion, Lectors and Ushers,***

During this season of Advent, I pray you are experiencing a spiritual renewal in the love and the hope of Christ, the Light of the World, whose joy we celebrate this Christmas season.

It is the love and hope of Christ, felt ever more deeply during this holy season, which you share with the members of our parish each time you serve. I sincerely thank you for giving of yourself to make our celebrations of the Eucharist a meaningful expression of our love for God and one another. I trust you will continue to serve with dedication through the Advent and Christmas seasons when we joyfully welcome many at our doors.

Despite the dedication of so many of you, we often find ourselves without an adequate number of ministers at Mass. In a spirit of commitment and our shared desire to continue our beautiful Liturgies, I am asking you to generously open yourselves towards **a new way of scheduling** for your ministries. This new means of scheduling offers us an opportunity to more faithfully serve the people of St. Peter's, without excluding or overburdening those willing to serve.

Beginning in January 2020, **your ministry leader will assign you** to a schedule based on your availability and preferences. I am asking you to provide your leader with the necessary information by the **15th of each month**, so that he/she can publish a schedule by the 22nd for the following month. If your leader does not hear from you, you will be assigned where there is a need. Once the schedule is published, you are responsible for the assignment. If you are unable to fulfill it, then you must find and contact an appropriate replacement. You will be given a directory of your members' contact information.

To get us started, it is requested that you **complete the attached form**. Please send/email the form to your Ministry Leader by **Dec. 15, 2019** (and every 15th of the month for any change in your availability for the next month) and then he/she will respond back to you. We may face some challenges as we move forward, but I trust in your commitment to serve and know that together, we will resolve them expeditiously.

Thank you once again for your service and I wish each of you a blessed Advent.

***Fr. Jets Medina***

*6 December 2019*

**St. Peter's Catholic Church**  
**Liturgical Ministries Scheduling Form**

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Ministry:** (please mark "X" all applicable ministries so leaders can cross-check to avoid double-scheduling)

\_\_\_\_\_EMHC

\_\_\_\_\_Lector

\_\_\_\_\_Usher

**Status:** \_\_\_\_\_Year Round or \_\_\_\_\_Seasonal

If Seasonal, indicate the time you are here: \_\_\_\_\_

**Weekend Mass Preferences:** (please mark "X" all applicable)

\_\_\_\_\_4:00 pm Saturday (SUGARLOAF Firehouse: Christmas to Lenten Seasons only)

\_\_\_\_\_5:30 pm Saturday \_\_\_\_\_8:30 am Sunday \_\_\_\_\_11:00 am Sunday

**Holy Day of Obligation Mass Preferences:** (St. Peter campus only)

\_\_\_\_\_6:00 pm VIGIL Mass \_\_\_\_\_9:00 am DAY Mass (10 am for Christmas DAY)

**Schedule for the *Month* of** \_\_\_\_\_

**List the dates/times you are UNABLE to serve this *month*:**